**APPLICATION FORM EMPLOYMENT**

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| **PERSONAL INFORMATION** |

|  |  |  |  |  |  |  |  |  |  |
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| *photo* | Full Name: |  | | | | Date of Birth: | |  | |
| Marital Status |  | | | Nationality: | |  | | |
| Email: |  | | | | Phone: | |  | |
| Address: |  | | | | | | | |
| Date Available to Work: | |  | | | Desired Salary Range: | | |  |
| Position Applying for: | | |  | | | | | |

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| **EDUCATION** |

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| --- | --- | --- | --- | --- |
| **School Name** | **Location** | **Years Attended** | **Degree Earned** | **Major** |
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| **EMPLOYMENT HISTORY** |

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| --- | --- | --- | --- | --- | --- | --- |
| Employer: |  | | | Date Employed: | |  |
| Address: |  | | | Starting Salary: | |  |
| Job Title: |  | | | Ending Salary: | |  |
| Responsibilities: |  | | | | | |
| Reason for Leaving: | |  | | | | |
| Supervisor: |  | | Phone: | |  | |
|  |  | | Email: | |  | |

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| --- | --- | --- | --- | --- | --- | --- |
| Employer: |  | | | Date Employed: | |  |
| Address: |  | | | Starting Salary: | |  |
| Job Title: |  | | | Ending Salary: | |  |
| Responsibilities: |  | | | | | |
| Reason for Leaving: | |  | | | | |
| Supervisor: |  | | Phone: | |  | |
|  |  | | Email: | |  | |

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| --- | --- | --- | --- | --- | --- | --- |
| Employer: |  | | | Date Employed: | |  |
| Address: |  | | | Starting Salary: | |  |
| Job Title: |  | | | Ending Salary: | |  |
| Responsibilities: |  | | | | | |
| Reason for Leaving: | |  | | | | |
| Supervisor: |  | | Phone: | |  | |
|  |  | | Email: | |  | |

\* We will contact your previous places of employment to verify work history.

\* Please add additional significant work experience, if any.

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| **LANGUAGE** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Tajik** | | **Russian** | | **English** | | **Other:** | |
| Speaking | Reading | Speaking | Reading | Speaking | Reading | Speaking | Reading |
|  |  |  |  |  |  |  |  |

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| *Proficiency Code* | *Speaking Definitions* | *Reading Definitions* |
| *0 - No Practical Proficiency* | *No practical speaking proficiency.* | *No practical reading proficiency.* |
| *1 - Elementary Proficiency* | *Able to satisfy routine travel needs and minimum courtesy requirements* | *Able to read some personal and place names, street signs, and isolated words and phrases* |
| *2 - Limited Working Proficiency* | *Able to satisfy routine social demands and limited work requirements* | *Able to read simple prose, in a form equivalent to typescript or printing, on subjects within a familiar context* |
| *3 - Minimum Professional Proficiency* | *Able to speak the language with sufficient structural accuracy and vocabulary to participate effectively in most formal and informal conversations on practical, social, and professional topics* | *Able to read standard newspaper items addressed to the general reader, routine correspondence, reports, and technical materials in the individual's special field.* |
| *4 - Full Professional Proficiency* | *Able to use the language fluently and accurately on all levels pertinent to professional needs.* | *Able to read all styles and forms of the language pertinent to professional needs.* |
| *5 - Native or Bilingual Proficiency* | *Equivalent to that of an educated native speaker.* | *Equivalent to that of an educated native.* |

**MS Office** \_\_\_\_\_ , **PowerPoint** \_\_\_\_\_\_, **Photoshop**\_\_\_\_\_\_\_\_, **Other** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **COURSES AND TRAINING /Etc** |

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| --- | --- | --- | --- |
| Do you have a driver’s license? |  | Driving Category: |  |
| How many years of driving experience do you have? | |  | |
| Have you served in the military? (Years of service): |  | Which branch? |  |

**OTHER TRAINING**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course Title** | **Certifying Institution** | **Date Attended** | **Location** |
|  |  |  |  |
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Do you have any friends or family(immediate or distant relatives) working at Good Neighbors International? If so, Who?

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **DISCLAIMER AND SIGNATURE** |

**I certify that my answers are true and complete to the best of my knowledge.**

**If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.**

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| --- | --- | --- | --- |
| Signature: |  | Date: |  |